

## SUNSET VIEW HAMLET BOARD MEETING MINUTES – April 13, 2024

PRESENT: DARRYL GREENING, RHONDA BARTLETT, KYLE NERBUS

1. Darryl called the meeting to order at 15:35
2. Agenda approved and adopted by Kyle, seconded by Rhonda.
3. Minutes of the November meeting adopted by Kyle and seconded by Darryl.
4. No delegations present.
5. Communications
  - a. PARCS and other fees - A motion was made that normal annual membership fees be paid by the Board Chair. Anything new or unusual would be brought forward for discussion.
6. Board Member Forum
  - a. It was brought to our attention that there are a large number of keys out for both the office and garage that are unaccounted for. A motion was made to change the locks on both the garage and the office for better management of keys. **ACTION:** Kyle will change the lock on the garage and will purchase a new lock for the office.
7. Standing Agenda Items
  - a. Roads – A motion was made that Darryl and Rhonda do their annual tour of the Hamlet to determine where there needs to be repairs or fill put on the roads. **ACTION:** Rhonda and Darryl will do the road inspection this week.
  - b. Waste management – No issues with waste management.
8. Unfinished Business
  - a. RM of Mervin Video Conferencing options – There is no update at this time. The video conferencing would really only be used during winter when there are not a lot of residents at the lake. If we use the video conferencing next winter, we will post the link for video when meeting notice is sent out.
  - b. Washrooms next steps – Motion was made to trial a 5' by 15' trailer washroom at the public reserve lot to the south side of the main beach for the months of July and August this year. **ACTION:** Kyle will contact Paige at the RM of Mervin to see if there are any concerns regarding the washroom trailer being on the public reserve lot and will contact Sask. Power to install 30 AMP power for the washroom trailer.
  - c. Wake Zone Buoys – Kyle contacted the RM and the company to purchase the buoys. As soon as the RM of Mervin sends the money the buoys will be shipped. A motion was made to purchase the necessary anchors, chains and bungee cords for the installation of the buoys. **ACTION:** Kyle will find the bungee cords that help keep the buoys in place. **ACTION:** Darryl will look for the anchors and chains for the wake zone buoys.
  - d. Buoy Installation – A motion was made to have a volunteer list at the AGM to install the both the swimming and wake zone buoys.

- e. Maintenance Position Update – Interviews were conducted for the maintenance position. A motion was made to hire Adam Court into the maintenance position. **ACTION:** Rhonda will contact Adam with the offer of the position. **ACTION:** Darryl will contact applicants who were not successful.
- f. Tax Allocation Update – There are no current updates. The Hamlet Boards are waiting for the RM of Mervin to call a meeting for further discussion on this issue.
- g. Dock extension update – It was identified that it is necessary to extend the dock this year and that there is a leg that needs replacing on the North dock. A motion was made to purchase the necessary pieces for the docks. **ACTION:** Kyle will find the necessary parts and contact the RM of Mervin to purchase.
- h. AGM Update – The AGM will be held at the Fay Hope memorial park on Saturday May 19<sup>th</sup>, 2024, at 10:00 AM. There has been a newsletter sent out with all pertinent information regarding the AGM. A motion was made for Rhonda to order 200 voting cards for the AGM. **ACTION:** Rhonda to order voting cards for the AGM.
- i. Resort Village of Turtle View Update – There are really no updates currently. Rhonda is waiting for a response from the RM of Mervin on information that is needed to provide honest and transparent information to the residents at the AGM. The first response from the RM did not have all the necessary information and there has been no response from the RM on the second email on March 28<sup>th</sup> asking for further information. **ACTION:** If there is no response by Wednesday Rhonda will phone the RM and ask for the information again. If there is no timely response Rhonda will contact Regina for clarification on the information that the RM cannot provide.

9. New Business

- a. Lake lot #600 availability and considerations – there was a motion made for Rhonda to contact the lot owner about the price of the lot. The lot will be presented as a consideration for a permanent washroom and parking at the main beach. **ACTION:** Rhonda to contact the owner of the lot for pricing.

10. Action Items reviewed.

11. Next meeting will be held on Saturday May 4<sup>th</sup> at the Hamlet Office at 10:00 AM.

12. Meeting adjourned at 16:30.

Action	Person Responsible	Date to Be Completed
Beach erosion project - contact Steven Galen	Kyle and Paige	Ongoing
Public Washrooms: Kyle to contact Paige regarding RM concerns and Sask. Power for 30 AMP hook up.	Kyle	May 18, 2024
Wake Zone Buoys: Darryl will look for anchors and chains	Darryl	May 18, 2024
Wake Zone Buoys: purchase bungee cords for the buoys		
Wake Zone Buoys: a volunteer list for installation will be provided at the AGM	Hamlet Board	May 18, 2024, 2024

Dock extensions – find an extension piece and a leg for the North dock	Kyle	May 18, 2024
Volunteer Strategy: Hamlet Board to populate a list of volunteer activities for the AGM	Hamlet Board	May 18, 2024
Talk to Darren Millard about grading contract	Rhonda	May 1, 2024
Discuss video conferencing options with the RM of Mervin	Rhonda	Mah, 2024
Compose letter to the RM of Mervin regarding new policies and procedures	Darryl	April 30 <sup>th</sup> , 2024
Maintenance Position offer to chosen applicant	Rhonda	April 14, 2024
Maintenance Applicants who were not successful be contacted.	Darryl	April 14, 2024
Ordering of voting cards	Rhonda	April 15, 2024
Obtaining information from the RM on taxes paid etc.	Rhonda	April 17, 2024
Get cost of purchasing lake lot 600	Rhonda	May 18, 2024